**Village of Elizabeth**

P.O. Box 457, Elizabeth, LA 70638

PH: 318-634-5100; Fax: 318-634-7881

**PUBLIC MEETING**

Public Council meeting was held 6/16/25 at 6:30pm at the Elizabeth Village Hall, 230 Poplar Street, Elizabeth, LA. The notice of Meeting having been duly posted in accordance with requirements, the meeting was called to order by Mayor Mandy Green at 5:30pm. Opening prayer led by Ken Kelly, then Pledge of Allegiance and roll call by Mayor Green.

**Mayor, Council and Staff Present Council and Staff Absent**

Mandy Green, Mayor Shane Ware, Police Chief

Mea Dillehay, Council Steven Self, Fire Dept Asst Chief

Stacy Weldon, Council Brandon Sweat, Fire Chief

Ken Kelly, Council

Denise Lee, Clerk

Crystal Hunt, Code Compliance

Heather Sutton, Attorney

Lorrie Odom, Fire Dept Treasurer

1. No comments from the public on any agenda item.
2. Stacy Weldon made a motion to approve minutes for the regular council meeting of May 19, 2025. Mea Dillehay seconded. All in favor.
3. Ken Kelly made a motion to approve the agenda. Mea Dillehay seconded. All in favor.
4. Mayor Green requested to add to the agenda to surplus a 2011 Kubota lawnmower. Ken Kelly made a motion to add to the agenda. Mea Dillehay seconded. Ken Kelly – yea, Mea Dillehay-yea, Stacy Weldon-yea for a unanimous vote to add to agenda.
5. Mayor Green requested to add to the agenda to surplus a 1997 John Deere 2WD tractor. Ken Kelly made a motion to add to the agenda. Stacy Weldon seconded. Ken Kelly – yea, Mea Dillehay-yea, Stacy Weldon-yea for a unanimous vote to add to agenda.
6. Mayor Green requested to add to the agenda to surplus a 2019 6’ Brave Bushhog. Stacy Weldon made a motion to add to the agenda. Ken Kelly seconded. Ken Kelly – yea, Mea Dillehay-yea, Stacy Weldon-yea for a unanimous vote to add to agenda.
7. Mayor Green requested to add to the agenda for the council to introduce an amendment to Ordinance 01-2015(A7) increase clerk salary. Ken Kelly made a motion to add to the agenda. Stacy Weldon seconded. Ken Kelly – yea, Mea Dillehay-yea, Stacy Weldon-yea for a unanimous vote to add to agenda.
8. Mayor Green asked for any public comments on the additions. No comments. Ken Kelly made a motion to approve the agenda with additions. Stacy Weldon seconded. All in favor.
9. **ENGINEER’S REPORT**
	* 1. Glenn Turner, Engineer, gave update on grants. He said still in process of getting contractor to pump out sludge at the sewer plant.
		2. He said the CO-D Construction is overdue on agreed completion of the sewer improvements. Glenn stated Brad is checking on this and still waiting on the rest of the submittals. Heather requested that any emails, in regard to this, please include the bond commission.
10. **CODE COMPLIANCE**
	* 1. Crystal gave monthly report that 5 notices for property maintenance had been sent to property owners this month.
		2. At the May meeting, the council voted to have a condemnation inspection done on 304 West Main Street, parcel 0550017000. Glenn Turner did the inspection. He presented the council with photographs of the inside and outside of the building. After inspection, he deemed the building “dilapidated and dangerous”. He said the roof was about to collapse. Ken Kelly made a motion to proceed forward with having a public hearing at the next council meeting with the owner. Mea Dillehay seconded. All in favor. Crystal Hunt stated she will send a Public Hearing notice requesting the presence of the owner for this hearing at the council meeting on July 14, 2025, at 6:30pm, prior to possible condemnation.
11. **POLICE CHIEF**
	* 1. Monthly report- not present
		2. Ken Kelly made a motion to table the discussion of an Animal Control Officer until the next meeting if the Chief present. Mea Dillehay seconded. All in favor.
12. **FIRE CHIEF**
	* 1. Monthly report
		2. Lorrie Odom stated that they had done an application for a grant to receive $10,000.00 to purchase some more equipment. They will not know until August if granted.
		3. Mayor Green requested they email the state fire marshal with a list of volunteer fire fighters. This was to update the roster to cover the volunteer fire fighters for Workers Compensation if there was an accident. Mrs. Lorrie stated they had already contacted them and would be updating the roster. The Fire Chief or elected official would be responsible for updating as needed. Mayor Green requested the Fire Chief be responsible for this.
13. **MAYOR’S REPORT**

**\*Old Business**

* + 1. Reminder: 2005 F-350 white Ford flatbed truck has been deemed surplus property. Minimum bid set at $3500.00. Will accept sealed bids until Thursday, July 10, 2025 at 3:00pm. Bids to be opened at the July 14, 2025 council meeting at 6:30pm and awarded to the highest bidder.

**\*New Business**

1. After discussion, Ken Kelly made a motion to adopt **Resolution 137-2025** which deems the 2012 F-250 silver truck as surplus and to advertise for bids with a minimum bid of $10,000. Sealed bids will be accepted until July 10, 2025 at 3:00pm. Sealed bids to be opened at the July 14, 2025 council meeting at 6:30pm. Stacy Weldon seconded. All in favor.
2. Stacy Weldon made a motion to adopt **Resolution 138-2025** which deems the 2021 Kubota lawnmower-60” as surplus and to advertise for bids with a minimum bid of $7,000. Sealed bids will be accepted until July 10, 2025 at 3:00pm. Sealed bids to be opened at the July 14, 2025 council meeting at 6:30pm. Ken Kelly seconded. All in favor.
3. Ken Kelly made a motion to adopt **Resolution 141-2025** which deems the 2011 Kubota Tractor 4WD -60hp as surplus and to advertise for bids with a minimum bid of $15,000. Sealed bids will be accepted until July 10, 2025 at 3:00pm. Sealed bids to be opened at the July 14, 2025 council meeting at 6:30pm. Stacy Weldon seconded. All in favor.
4. Ken Kelly made a motion to adopt **Resolution 142-2025** which deems a 1997 John Deere tractor as surplus and to advertise for bids with a minimum bid of $8,000. Sealed bids will be accepted until July 10, 2025 at 3:00pm. Sealed bids to be opened at the July 14, 2025 council meeting at 6:30pm. Stacy Weldon seconded. All in favor.
5. Stacy Weldon made a motion to adopt **Resolution 143-2025** which deems a 2019 6’ Brave Bushhog as surplus and to advertise for bids with a minimum bid of $800. Sealed bids will be accepted until July 10, 2025 at 3:00pm. Sealed bids to be opened at the July 14, 2025 council meeting at 6:30pm. Mea Dillehay seconded. All in favor.
6. **VILLAGE ATTORNEY**
7. Heather discussed Ordinance 26C concerning mobile homes as to whether to keep the Special Use/Non-conforming Permits updated. Council requested to remove the section for Nonconforming Use permits for mobile homes. After more discussion, Heather will update the requests and present to the council to introduce an amendment to this ordinance.
8. AG Opinion has been mailed concerning placing properties at Tax Sale for nonpayment of taxes or liens.
9. After discussion of the Elizabeth Clinic Lease agreement renewal and increase of 3% yearly, Stacy Weldon made a motion to adopt **Resolution 140-2025** to allow Mayor to renew lease agreement with yearly increase. Ken Kelly seconded. All in favor.
10. **COUNCIL**
11. Ken Kelly made a motion to adopt **Resolution 139 -2025** selecting the Oakdale Journal as the official journal for FY 2025-2026. Mea Dillehay seconded. All in favor.
12. Public hearing held prior to adoption of **Ordinance 51-2025** which amends the **Proposed Police/General/ Utility Budget FY 2024-2025.** After looking over budget,corrections made on the water grant projected additional funds spent. Attorney noted that the Police Budget needed to be voted on individually. Public hearing closed.
13. Ken Kelly made a motion to adopt **Ordinance 51-2025** which amends the **Proposed General/ Utility Budget FY 2024-2025.** Stacy Weldon seconded. All in favor. Ken Kelly-yea, Mea Dillehay-yea, Stacy Weldon-yea. Vote on the **Amended ’24-’25 Police Budget**- Ken Kelly- yea, Mea Dillehay-yea, Stacy Weldon-yea
14. Public hearing held prior to adoption of **Ordinance 52-2025** **Proposed Police/General/Utility** **Budget** for FY2025-2026 and **USDA Budget** FY 2025-2026. No comments. Public hearing closed.
15. Stacy Weldon made a motion to adopt **Ordinance 52-2025 Proposed General/Utility** **Budget** for FY 2025-2026 & **USDA Budget FY 2025-2026**. Ken Kelly seconded. Ken Kelly-yea, Mea Dillehay-yea, Stacy Weldon-yea. Vote on the **Proposed ’25-’26 Police Budget**- Ken Kelly- yea, Mea Dillehay-yea, Stacy Weldon-yea
16. Ken Kelly introduced an amendment to **Ordinance 01-2025(A7)** to increase the clerk’s monthly salary from $3553.50 to $3943.34.
17. Ken Kelly made a motion to approve expenses for May 2025 and comparison of actual expenses to budget. Stacy Weldon seconded. All in favor.
18. Mea Dillehay made a motion to adjourn. Ken Kelly seconded. All in favor.

Attest by:/s/Denise Lee, LCMClerk Approved by:/s/Mayor Mandy Green

 \*Public hearing to be held prior to adoption for amendment to Ordinance 01-2015(A7) increasing the Clerks salary. Hearing to be held on July 14, 2025 at 6:30pm at Elizabeth Town Hall, 230 Poplar Street in Elizabeth, LA