**Village of Elizabeth**

P.O. Box 457, Elizabeth, LA 70638

PH: 318-634-5100; Fax: 318-634-7881

**PUBLIC MEETING**

Public Council meeting was held 5/19/25 at 5:30pm at the Elizabeth Village Hall, 230 Poplar Street, Elizabeth, LA. The notice of Meeting having been duly posted in accordance with requirements, the meeting was called to order by Mayor Mandy Green at 5:30pm. Opening prayer led by Ken Kelly, then Pledge of Allegiance and roll call by Mayor Green.

**Mayor, Council and Staff Present Council and Staff Absent**

Mandy Green, Mayor Shane Ware, Police Chief

Mea Dillehay, Council Steven Self, Fire Dept Asst Chief

Stacy Weldon, Council Brandon Sweat, Fire Chief

Ken Kelly, Council

Denise Lee, Clerk

Heather Sutton, Attorney

Lorrie Odom, Fire Dept Treasurer

1. No comments from the public on any agenda item
2. Mea Dillehay made a motion to approve minutes for the regular council meeting of April 21, 2025. Stacy Weldon seconded. All in favor.
3. Ken Kelly made a motion to approve the agenda. Stacy Weldon seconded. All in favor.
4. **ENGINEER’S REPORT**
   * 1. Glenn Turner, Engineer gave an update on grants. Still waiting to complete signing of contracts between Village and Engineers on the PHMSA grant. We are still waiting on the completed punch list for the Wastewater Tx Plant. Glenn stated that he will demand to the contractor that the rest of the sludge needs to be gotten out of the old ditch and racetrack. Still waiting for the CO-D Construction to come out and complete the CCTVing of the sewer lines.
5. **FIRE DEPARTMENT** 
   * 1. Mrs. Lorrie Odom gave the monthly report of 4 calls.
     2. She stated that it was over $2000.00 cleared from the BBQ Fundraiser. They gave out $1500.00 worth of scholarships at this year’s EHS Graduation.
     3. She also stated they will be working on a State Farm Grant Application coming up in June.
6. **CODE COMPLIANCE**
   * 1. Crystal Hunt handed out pictures showing that the property at 304 West Main Street, Parcel no. 0550017000 was in need of repairs. The council discussed that there has been complaints of the condition of the property and the lack of proper maintenance is a hinderance to the neighboring properties. It was also noted that there is a current lien on this property for mowing and maintenance and was issued a payment plan. Crystal has mentioned to property owner the idea of donating the property to the village and the lien would be released with no further payments. Owner stated that she would sell to the town for $8,000, even though the village settled the balance she owed for much less than this amount. Ken Kelly made a motion to proceed forth with a Condemnation Inspection of the building on this property. It was noted that this will add further charges for this property owner.
     2. The clerk requested Crystal to repeat the parcel number, after repeating, the “8” in the parcel listed on the agenda needed to be a “0”. Ken Kelly made a motion to correct the agenda from an”8” to a “0”. Stacy Weldon seconded. All in favor.
     3. Crystal stated that for the month of April that 10 notices had been sent out for property maintenance.
7. **POLICE CHIEF**
   * 1. No monthly report due to Police Chief not present
     2. Mayor stated to continue to add to the agenda to discuss Animal Control Officer, when Chief is present.
8. **MAYOR’S REPORT**

**\*Old Business**

* + 1. Denise Lee, Clerk read the results of the special Election for the 1% Sales and Use Tax. 30- yes, 12-no. The Tax passed with a 71.43% vote. Ken Kelly read **Resolution 134-2025** which stated that this resolution provided for canvassing the returns and declaring the results of the Special Election held in the Village of Elizabeth, State of Louisiana, on Saturday, May 3, 2025, to authorize the levy of a sales and use tax therein. Stacy Weldon seconded. All in favor.

**\*New Business**

1. Public hearing/comment period to discuss adoption of the 2025 Millage Rate of 6.59 Mills for the Village of Elizabeth- **Resolution 135-2025**. No comments. Public hearing/comment period closed.
2. Ken Kelly made a motion to adopt the 2025 Millage Rate of 6.59 Mills- **(Resolution 135-2025).** Stacy Weldon seconded. All in favor.
3. Stacy Weldon made a motion to change the handbook to state that vacation and sick leave is credited per pay period not on anniversary date. Ken Kelly seconded. All in favor.
4. Ken Kelly made a motion to amend Drug testing section of handbook to state -Drug screens will be required for ALL accidents while on the job, including ALL Departments. Each department will need to amend their handbooks and SOPs to reflect the same. Mea Dillehay seconded. All in favor.
5. Council discussed placing the white 2005 F-350 Flatbed as surplus property. It has 93,000 miles on it and needs a few repairs. Discussed value and decided to place as surplus. Ken Kelly motioned to adopt **Resolution 136-2025** which declares 2005 F-350 Flatbed as movable surplus property with minimum bid of $3500 and declares to advertise for sealed bids and award to highest bidder. Bids to be accepted until Thursday, July 10, 2025 at 3:00pm. Bids to be opened at the July 14, 2025 council meeting. Stacy Weldon seconded. All in favor.
6. **VILLAGE ATTORNEY**
7. After council discussion of Ordinance 26C concerning mobile homes as to whether to keep the Special Use/Non-conforming Permits updated, Heather stated that she will update the ordinance with some changes and will send them to the council for review and comments. Stacy Weldon made a motion to table discussion until the next meeting. Mea Dillehay seconded. All in favor.
8. The council discussed an Introduction to amend to **Ordinance 9-99 Occupational License** to increase Peddler fee according to LRS Code. After discussion, Ken Kelly made a motion to table this introduction until the next meeting to do further research. Mea Dillehay seconded. All in favor.
9. **COUNCIL**
10. Public hearing on amendment to **Ordinance 26, Section 5** concerning the rezoning of Parcel No. 0550010750A from Residential A to M1 located at the intersection of Hwy 112 & Hwy 10. No comments.
11. Ken Kelly made a motion to adopt amendment to **Ordinance 26, Section 5** to add the rezoning of Parcel No. 0550010750A to the ordinance. Mea Dillehay seconded. Ken Kelly- yea; Mea Dillehay- yea; Stacy Weldon-Recused herself
12. Public hearing on **Ordinance 50-2025** **Levy and Collect 1% Sales Tax.** No comments.Hearing closed.
13. Ken Kelly made a motion to adopt **Ordinance 50-2025** Levy and Collect 1% Sales Tax. Stacy Weldon seconded. Ken Kell-yea; Mea Dillehay-yea; Stacy Weldon-yea
14. Stacy Weldon introduced **Ordinance 51-2025** which amends the FY **24-25 Proposed General/Utility Budget** with public hearing to be held June 9, 2025 at 6:30pm.
15. Stacy Weldon introduced **Ordinance 52-2025** which proposes the **FY 25-26 General/Utility Budget** **and USDA Budget** with public hearing to be held June 9, 2025 at 6:30pm.
16. It was stated that 2 members will be absent for the June 9, 2025 meeting.
17. Ken Kelly made a motion to add the adoption of **Resolution 137-2025** which changes the June 9, 2025 meeting to June 16, 2025 at 6:30pm to the agenda. Stacy Weldon seconded. All in favor.
18. Ken Kelly made a motion to adopt **Resolution 137-2025** which changes the June 9, 2025 meeting to June 16, 2025 at 6:30pm. Mayor requested individual votes. Ken Kelly-yea; Mea Dillehay-yea; Stacy Weldon-yea
19. Stacy Weldon reintroduced the **Ordinance 51-2025** which amends the FY24-25 Proposed General/Utility Budget with public hearing to be held on June 16, 2025 at 6:30pm.
20. Stacy Weldon reintroduced the Ordinance 52-2025 which proposes the FY25-26 General/Utility Budget and USDA Budget with public hearing to be held on June 16, 2025 at 6:30pm.
21. Ken Kelly made a motion to approve expenses for April 2025 and comparison of actual expenses to budget. Mea Dillehay seconded. All in favor.
22. Stacy Weldon made a motion to adjourn. Ken Kelly seconded. All in favor.

Attest by:/s/Denise Lee, LCMClerk Approved by:/s/Mayor Mandy Green

Village of Elizabeth

PO Box 457, 230 Poplar St.

Elizabeth, LA 70638

318-634-5100

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Denise Lee or Mandy Green at 318-634-5100, describing the assistance that is necessary.

\*Public hearing to be held prior to adoption for **amendment to FY24-25 Budget Ordinance 51-2025** and prior to adoption of **FY 25-26 Proposed Budget Ordinance 52-2025** on June 16, 2025 at 6:30pm at Town Hall, 230 Poplar Street in Elizabeth, LA.