

## Village of Elizabeth

P.O. Box 457, Elizabeth, LA 70638  
PH: 318-634-5100; Fax: 318-634-7881

### **PUBLIC MEETING**

Public Council meeting was held 3/9/26 at 6:30pm at the Elizabeth Village Hall, 230 Poplar Street, Elizabeth, LA. The notice of Meeting having been duly posted in accordance with requirements, the meeting was called to order by Mayor Mandy Green at 6:30pm. Opening prayer led by Ken Kelly, then Pledge of Allegiance and roll call by Mayor Green.

#### **Mayor, Council and Staff Present**

Mandy Green, Mayor  
Ken Kelly, Council  
Stacy Weldon, Council  
Denise Lee, Clerk  
Heather Sutton, Attorney  
Lorrie Odom, Fire Dept Treasurer

#### **Council and Staff Absent**

Shane Ware, Police Chief  
Jeb Moore, Fire Dept Asst Chief  
Brandon Sweat, Fire Chief  
Mea Dillehay, Council

1. No comments from the public on any agenda items.
2. Ken Kelly made a motion to approve minutes for the regular council meeting of 2/9/26 with correction of the posted date on the minutes. Stacy Weldon seconded. All in favor.
3. Stacy Weldon made motion to approve the agenda. Ken Kelly seconded. All in favor.
4. **CODE COMPLIANCE**
  - A. Mayor Green reported that Code Compliance has sent some letters out for spring cleaning yard maintenance and they will send more letters when needed since it is spring time.
5. **POLICE CHIEF**
  - A. Police Chief not present, nor officer. No monthly report given. Mayor Green stated that Officer LaCaze has reached out to her stating that he would like to move dog holding pens behind the shop. She stated that Officer LaCaze was told that the Police Chief would have to come to the Council Meeting to make that request since the Police Department is over the dog catching. Mayor Green stated that as of now, the town employees do not pick up dogs, the officers have to pick them up. As of now there is nowhere to place the dogs.
6. **FIRE CHIEF**
  - A. Monthly report given by Lorrie Odom- FD Treasurer. She stated the Burn Ban was lifted as of today 3/9/26. She stated that the Dept does plan to do a raffle and would know more by next meeting.
7. **ENGINEER'S REPORT**
  - A. Glenn Turner stated that they are still waiting on the Environmental Review for the PHMSA Gas Grant project
  - B. He gave update on CWSRF-DEQ Sewer Improvement Grant. All lift stations are up and running. He said Change Order No. 5 has been drafted which will essentially spend the rest of the funds from the grant. This includes 390 vertical linear foot of manhole lining. 9 additional rings and covers, 9 additional vertical adjustments and a partial retaining wall behind the Eastern Heights lift station. Heather asked if we have plenty of time to make repairs prior to end of the grant. Glenn stated yes plenty of time to complete project. Mayor Green had questioned about a letter received from DEQ. Glenn stated that the landfills have their rules for permitting, which verifies if the sludge can be hauled there, so the letter stated that you do not need a separate permit to haul sludge to a landfill.
8. **MAYOR'S REPORT**
  - \*Old Business**
    - A. Note- adoption of Information Security Policy for Handbook still under review. Mayor Green stated that we are still waiting to switch to our new Utility system- Monetacode, so revision will be made after this completion.

**\*New Business**

- B. Fire Dept policy handbook change- Volunteers must complete an application to be submitted to Town Hall for criminal background checks prior to joining the Elizabeth Volunteer Fire Dept. Mayor Green stated this will need to be done prior to joining the Fire Department. Heather reiterated that this will need to be done on the existing Fire Dept members as well. Ken Kelly made a motion to put this change in the Fire Department handbook. Stacy Weldon seconded. All in favor.
- C. Mayor Green informed of “Love The Boot Week” April 18-26, 2026. The Village will receive a grant to place 5 trash receptacles in the AB Finke Park and Walking Trail. On April 21<sup>st</sup>, there will be “Love Your Neighbor-Haul Junk/Clean Up” which entails residents putting trash out at the road to be picked up, help each other and there will be a large dumpster by the water tower to bring trash. April 22<sup>nd</sup> will be “Planted in Love- Love Where You Grow” – planting flowers and trees, which employees have already begun planting trees at the Town Hall. A magnolia and an oak tree will be planted at the Walking Park. - On April 24<sup>th</sup>, there will be a “Keep Elizabeth Beautiful Blitz Day” 8am- 3pm, in which volunteers will receive a t-shirt, gloves and trash bags to pick up trash along Hwy 112 by Piney Park and Hwy 10. Meet at the Community Center at 8am. She will ask Police Chief Ware to have officers present to help keep the volunteers safe. On April 1<sup>st</sup>, Mayor Green will speak at the school to the children about not littering. The trash cans have currently been pulled at the parks to get a true assessment of how much people litter.

**11. VILLAGE ATTORNEY**

- A. Discussion of 517 Pine Street, Parcel No. 0550006540 -Adjudicated to Allen Parish. Heather stated that the 3 sisters and mother owning the property would like to donate the property to the town. The mother and 2 of the sisters will donate their parts to one sister, which will in turn go to the parish to pay the taxes and the property will be redeemed to her. Mayor Green requested to do a cash sale with the one sister for the town to obtain the property. This one sister is the one who paid to have the house that was recently on the property demolished after the town condemned it. Mayor Green stated she would like to pay her at least \$2500.00 for the property to help offset the costs the one sister incurred. Stacy Weldon made a motion to pay \$2500.00 for the property. Ken Kelly seconded. All in favor.
- B. Heather gave the update on 302 Maple Street, Parcel No. 0550016700 – Heather spoke with Jacob at the Police Jury about the town acquiring the property since the town has been maintaining it for the past few years and the siblings of the property had originally donated it to the town, but it had adjudicated to the parish in the process of waiting on the paperwork. He said he didn’t think this would be a problem, but it would need to be placed on the parish’s agenda for next month. Ken Kelly stated that the town had originally paid for the condemned house on this property to be torn down. Ken Kelly and Stacy Weldon requested that this to be placed on the Parish’s agenda. Heather will contact Jacob on this matter.

**12. COUNCIL**

- A. Ken Kelly introduced an amendment to **Ordinance 12-18B** amending Section 4.B. -...notified in preceding 12 months, no longer 6 months to become Ordinance 12-18C. A public hearing will be held prior to adoption at the April 13, 2026 council meeting at 6:30pm at town hall.
- B. Ken Kelly made a motion to approve expenses for February 2026 and comparison of actual expenses to budget. Stacy Weldon seconded. All in favor.
- C. Stacy Weldon made a motion to adjourn. Ken Kelly seconded. All in favor.

Approved by:/S/Mayor Mandy L Green 3.11.26

Attest by:/S/Denise Lee, LCMClerk 3.11.26

\*Public hearing prior to adoption for an amendment to Ordinance 12-18B amending Section4.B to be held April 13, 2026 at 6:30pm at Town Hall located at 230 Poplar St.