

## Village of Elizabeth

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### **PUBLIC MEETING**

Public Council meeting was held 2/10/25 at 6:30pm at the Elizabeth Village Hall, 230 Poplar Street, Elizabeth, LA. The notice of Meeting having been duly posted in accordance with requirements, the meeting was called to order by Mayor Mandy Green at 6:30pm. Opening prayer led by Mr. Ken Kelly, then Pledge of Allegiance and roll call by Mayor Green.

#### **Mayor, Council and Staff Present**

Mandy Green, Mayor  
Ken Kelly, Council  
Stacy Weldon, Council  
Denise Lee, Clerk  
Heather Sutton, Attorney  
Brandon Sweat, Fire Chief  
Lorrie Odom, Fire Dept Treasurer

#### **Council and Staff Absent**

Mea Dillehay, Council  
Steven Self, Fire Dept Asst Chief  
Shane Ware, Police Chief

1. No comments from the public on any agenda item.
2. Ken Kelly made a motion to make a correction to January 2025 minutes. Add a statement to No.8B. - "Ken Kelly made a motion to accept the Fire Chief's recommendation. Stacy Weldon seconded. All in favor. "Stacy Weldon seconded. All in favor.
3. Ken Kelly made a motion to approve minutes for the regular council meeting of January 13, 2025, with correction. Stacy Weldon seconded. All in favor.
4. Ken Kelly made a motion to approve the agenda. Stacy Weldon seconded. All in favor.
5. **ENGINEER'S REPORT**
  - A. James Murphy, MMLH engineer, gave an update on the grants in progress. The Sewer Improvement Project is still under way. He stated that the PHMSA grant is reimbursable. The village will make payments and will be reimbursed.
6. **CODE COMPLIANCE**
  - A. Monthly report- Mayor Green stated that some notices has been sent out to clean up properties. More will be sent to the community.
  - B. Public hearing held for Zoning Change request from Residential A to M1 for Parcel No.0550010750A Intersection of Hwy 112 & Hwy 10. Evan Earl, representing Earl Davis LLC stated they purchased the 16 acres on the corner of these highways and would like to develop with several businesses. They are requesting to change zone from Zone A- single family residential to Zone M1- limited industrial district. The council discussed and stated they think this would be good for the Village of Elizabeth. Mayor Green stated that it would be placed on the agenda for March 10, 2025, meeting to vote on their request.
7. **POLICE CHIEF**
  - A. Monthly report- not present.
  - B. Discussed to possibly have an Animal Control Officer due to 2 of the Elizabeth officers having other full-time jobs and are unavailable sometimes. Citizens are calling the Allen Parish Sheriff's office to respond to picking up stray dogs in the community when that happens. Mayor Green stated that the APSO are calling her for this issue and the mayor is not over picking up dogs. The APSO does have jurisdiction to come to the village and handle these issues. The LA law states that an officer does have jurisdiction to handle dogs whether stray or vicious. The council will discuss further with Chief Ware for a solution.
8. **FIRE CHIEF**
  - A. Fire Chief Brandon Sweat gave the monthly report. Medical calls have picked up lately. He is sending 5 people to a First Responder Class. He stated the fire department did participate in the active shooter demonstration at Elizabeth High School earlier today. He stated that the Bunker Gear that was ordered will be received in a couple of weeks. He stated they have about 33 members now. Mayor Green requested an updated list, along with a new driver list. He stated he would like to install a couple of cameras at the Fire Station. Engine 1 does need to have the brakes checked. They will be taking to Timmons in Alexandria, LA.
9. **MAYOR'S REPORT**

\*Old Business-none.

**\*New Business**

- A. Ken Kelly made a motion to adopt **Resolution 130-2025** which awards Meyer, Meyer, Lacroix and Hixson to conduct the professional engineering services for the PHMSA Gas Grant Program. Stacy Weldon seconded. All in favor.
- B. Ken Kelly made a motion to pass **Resolution 131-2025** which awards Meyer, Meyer, Lacroix and Hixson the Grant Management Services for the PHMSA Grant. Stacy Weldon seconded. All in favor.
- C. Mayor Green stated that the Village of Elizabeth will be teaming up with Cleco to host a community landscaping day on March 20<sup>th</sup> at 9am- Let's Bloom into Spring at Elizabeth's Historical Town Hall. They will also be replacing the sign at the AB Finke Walking Park.
- D. Magnolia Spay & Neuter will be at the Community Center on March 13, 2025, for dogs and cats. Must sign up on the Magnolia Spay & Neuter website prior to the event. All dogs and cats inside city limits participating will receive a collar and tag. All animals in the Village without a collar is considered a stray.
- E. Easter Egg Hunt will be at Piney Park from 9a-1p on Saturday, April 12, 2025. Working on getting donations. Anyone wishing to donate to this event, please contact the Elizabeth Town Hall.
- F. Mayor Green stated that the big blue sign at the corner of Hwy 112 and Hwy 10 will be torn down soon to get ready for construction of a new sign. Will be taking bids for this job.

**10. VILLAGE ATTORNEY**

- A. Heather Sutton stated that **Ordinance 7-99** Sewer and Sanitary Condition issues need to be amended to reprimand when sewer systems are not being maintained properly along with some more updates.
- B. She also stated that Ordinance 26C concerning mobile homes needs to be amended as to whether to keep the Special Use/Non-conforming Permits updated. The council will be reading the Ordinance to make recommendations.

**11. COUNCIL**

- A. Ken Kelly introduced an amendment to **Ordinance 7-99** to set forth regulations as it pertains to the disposal of sewage waste, to set forth the duties of property owners to install and/or maintain sewage disposal systems, to establish enforcement procedures for property owners who fail to install and/or maintain sewage disposal systems, and to clarify the provisions of Ordinance 7-99. This amended ordinance will become Ordinance 7-99A.
- B. Public hearing held to discuss **Ordinance 06-17G** with amendment to add section for Residential Rental utility deposits. The water deposit to be \$250.00 plus \$25.00 connect fee and the gas deposit to be \$275.00 plus \$25.00 connect fee. No comments.
- C. Stacy Weldon made a motion to adopt **Ordinance 06-17G** with amendment to add section for Residential Rental utility deposits. Ken Kelly seconded. All in favor. Ken Kelly-yea, Stacy Weldon-yea, Mea Dillehay-absent.
- D. Ken Kelly made a motion to adopt **Resolution** ordering and calling a special election to be held in the Village of Elizabeth, LA to authorize the levy of a sales and use tax therein, making application to the State Bond Commission and providing for other matters in connection therewith. Stacy Weldon seconded. All in favor.
- E. Ken Kelly made a motion to approve expenses for January 2025 and comparison of actual expenses to budget. Stacy Weldon seconded. All in favor.

- 12.** Stacy Weldon made a motion to adjourn. Ken Kelly seconded. All in favor.

Approved by:/s/Mandy L Green, Mayor 2.13.25      Attest by:/s/Denise Lee, LCMClerk 2.13.25