

## Village of Elizabeth

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### **PUBLIC MEETING**

Public Council meeting was held 11/14/24 at 6:30pm at the Elizabeth Village Hall, 230 Poplar Street, Elizabeth, LA. The notice of Meeting having been duly posted in accordance with requirements, the meeting was called to order by Mayor Mandy Green at 6:30pm. Opening prayer led by Mr. Ken Kelly, then Pledge of Allegiance and roll call by Mayor Green.

#### **Mayor, Council and Staff Present**

Mandy Green, Mayor  
Ken Kelly, Council  
Stacy Weldon, Council  
Mea Dillehay, Council  
Denise Lee, Clerk  
Heather Sutton, Attorney

#### **Council and Staff Absent**

Brandon Sweat, Fire Chief  
Steven Self, Fire Dept Asst Chief  
Shane Ware, Police Chief

1. No comments from the public on any agenda item.
2. Ken Kelly made a motion to approve minutes from 10/14/24 meeting. Stacy Weldon seconded. All in favor.
3. Mea Dillehay made a motion to approve the agenda. Stacy Weldon seconded. All in favor.
4. **ENGINEER'S REPORT**
5. Glen Turner, Village engineer gave update on current grants. He stated that the Village will receive the PHMSA Grant funding in the amount of 2.3 million dollars to replace some of the gas system from Elizabeth to Oakdale. He stated the water well project has been completed as of November 13, 2024. All 3 water wells are working now. Mayor Green asked about the substantial completion date of the water well project. Ken Kelly made a motion that November 13, 2024 is the official substantial completion date of the Water Well project. Stacy Weldon seconded. All in favor. Glenn stated that they will make a punch list to complete the water well project. Glenn Turner stated that the contractors of the Sewer Improvement project are waiting for the delivery of some pumps. In reference to the other LDEQ/CWSRF sewer project, the contractor has not begun yet, but the village can collect liquidated damages if the project is not completed on time.
6. **CODE COMPLIANCE-** Mayor Green stated that some notices had been sent out for property compliance.
7. **POLICE CHIEF-**Not present.
8. **FIRE CHIEF**
  - A. Matt Townson gave monthly report.
  - B. Update on BBQ Fundraiser- raised over \$3000.00. They will be purchasing the Sparky costume. He also stated they will be selling BBQ burgers and funnel cakes at Christmas in the Country.
9. **MAYOR'S REPORT**
  - \*Old Business-none.
  - \*New Business
    - A. Mea Dillehay made a motion to pass **Resolution 125-2024** which allows the Mayor to sign a ROW Agreement with Cleco to upgrade the electrical lines at EHS located on Live Oak Street. Stacy Weldon seconded. All in favor.
    - B. Mayor Green stated that some of the guys from Cleco would be entering the Gumbo Cookoff at Christmas in the Country.
    - C. Auditor Royce Scimemi gave the Annual Financial Report for FY 2023-2024. The village received no findings, except segregation of duties due to the village office is so small.
    - D. Ken Kelly made a motion to accept the Annual Financial Report for FY 2023-2024. Stacy Weldon seconded. All in favor.
    - E. Ken Kelly made a motion to appoint Auditor Royce Scimemi as the Auditor for FY 2024-2025. Mea Dillehay seconded. All in favor.
10. **VILLAGE ATTORNEY**
  - A. Discussed an amendment to **Ordinance 48-2024 Proposed 2024-2025 Budget** to include funds previously appropriated to the police department to comply of the Local Government Budget Act.

## 11. COUNCIL

- A. Stacy Weldon introduced an Amendment to **Ordinance 48-2024 Proposed 2024-2025 Budget** to include funds previously appropriated to the police department according to the Local Government Budget Act. Ordinance to become Ordinance 48-2024A. Public hearing prior to adoption on December 9, 2024 at 6:30pm at Village Hall meeting.
  - B. A public hearing opened on amendment to **Ordinance 12-18A Property Maintenance** Section 4 to amend prescription period from ten years to three years, amend fee schedule and add definition of equipment. Ordinance to become Ordinance 12-18B. Mayor Green stated the fee schedule would be \$80/hr. for heavy equipment and \$50/hr. for basic mowing equipment. Heavy equipment to include large heavy-duty machines and basic mowing equipment means mowers, weed eater, chainsaws and edgers. No further comments. Public hearing closed.
  - C. Ken Kelly made a motion to adopt an amendment to **Ordinance 12-18A Property Maintenance** Section 4 to amend prescription period from ten years to three years, amend fee schedule and add definition of equipment. Ordinance to become **Ordinance 12-18B**. Stacy Weldon seconded. Stacy Weldon-yea, Mea Dillehay-yea, Ken Kelly-Yea. Unanimous vote to adopt.
  - D. Public hearing opened on amendment to **Ordinance 06-17E** which states that customers requesting to install a gas generator must obtain a \$25 permit from the Village office prior to installation and may incur additional associated installation fees to become **Ordinance 06-17F**. No comments. Public hearing closed.
  - E. Ken Kelly made a motion to adopt amendment to **Ordinance 06-17E** which states that customers requesting to install a gas generator must obtain a \$25 permit from the Village office prior to installation and may incur additional associated installation fees to become **Ordinance 06-17F**. Mea Dillehay seconded. Stacy Weldon-yea, Mea Dillehay-yea, Ken Kelly-yea. Unanimous vote to adopt.
  - F. Mea Dillehay introduced to abolish **Ordinance 10-18A1** which provided for the permitting of prefabricated buildings or other structures. Public hearing prior to adoption on December 9, 2024 at 6:30pm at Village Hall meeting.
  - G. Stacy Weldon made a motion to adopt **Resolution 126-2024** which amends the Village of Elizabeth 457(b) Retirement Plan effective 1-1-2022, to correct an operational failure outlined in the attached amendment, pursuant to the Self-Correction Program authorized under EPCRS Revenue Procedure 2021-30. Mea Dillehay seconded. All in favor.
  - H. Ken Kelly made a motion for Council to approve expenses for October 2024 and comparison of actual expenses to budget. Stacy Weldon seconded. All in favor.
12. Mea Dillehay made a motion to adjourn. Ken Kelly seconded. All in favor.

Approved by: /S/Mandy L Green, Mayor

Attest by: /S/Denise Lee, LCMClerk

\*Public hearing at Village Hall, 230 Poplar St. to be held Monday, December 9, 2024 at 6:30pm prior to adoption of amendment to **Ordinance 48-2024 Proposed 2024-2025 Budget** to include funds previously appropriated to the police department according to the Local Government Budget Act. Ordinance to become Ordinance 48-2024A.

\*Public hearing at Village Hall, 230 Poplar St. to be held Monday, December 9, 2024 at 6:30pm prior to adoption of abolishment of **Ordinance 10-18A1** which provided for the permitting of prefabricated buildings or other structures.