

**Application for Village of Elizabeth Utility Services**

Service Address currently Active? Y or N

230 Poplar Street; PO Box 457  
Elizabeth, LA 70638 318-634-5100

**APPLICATION FOR NATURAL GAS WATER SEWER TRASH - (Circle all that apply)**

Type of Account: Residential / Commercial / Industrial

Does the Village of Elizabeth have your consent to enter your contact information into an automatic utility calling system? Yes or No Email Address: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Physical Address: \_\_\_\_\_

Mailing Address: (Must have PO Box) \_\_\_\_\_ D.L. Number: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Employer or Source of Income: \_\_\_\_\_ Employer Phone No. \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Spouse or Relative's Name: \_\_\_\_\_ Spouse /Relative's Phone No: \_\_\_\_\_

Applicant \_\_\_owns \_\_\_rents \_\_\_leases - the location at which service is requested. (check one)

Have you ever received service from our company? (please check one) \_\_\_yes \_\_\_no, if yes, list Previous Service Address(es): \_\_\_\_\_ Other Name: \_\_\_\_\_

The undersigned hereby requests service to be rendered at the actual service address shown on this application. I have received a copy of services provided by ordinances and agree to pay the Village of Elizabeth for all such services. Services will be in accordance with the rates and service regulations of the Village of Elizabeth, which are a part of this application. **I will notify Village Hall when I no longer need services.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
\*\*\*\*\*

FOR OFFICE USE ONLY Is there a BALANCE on Previous Accounts? Amount: \_\_\_\_\_

Work Orders- Gas Done: \_\_\_\_\_ Water Done: \_\_\_\_\_

Account Number: \_\_\_\_\_ Sewer Done: \_\_\_\_\_ Trash Done: \_\_\_\_\_

Water Deposit Paid: \$ \_\_\_\_\_ Connection Fees Paid: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_ Meter No.: \_\_\_\_\_

Gas Deposit Paid: \$ \_\_\_\_\_ Connection Fees Paid: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_ Meter No.: \_\_\_\_\_  
(verify on Work Order)

Circle All That Applies: Water/ Sewer / Gas / Trash Verified Charge Codes in Utility System: \_\_\_\_\_  
(Clerk)

Copy of ID or Driver's License: \_\_\_\_\_  
(Initials)

Memo: \_\_\_\_\_

## ***Village of Elizabeth***

The information regarding race, ethnicity and sex designation solicited on this application is requested in order to assure the Federal Government, acting through the Rural Housing Service that the Federal laws prohibiting discrimination against customer applications on the basis of race, color, national origin, religion, sex, familial status, age, and disability are complied with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race, ethnicity and sex of individual applicants on the basis of visual observation or surname.

Ethnicity:

Hispanic or Latino \_\_\_\_\_  
Not Hispanic or Latino \_\_\_\_\_

Race:

American Indian/Alaska Native \_\_\_\_\_  
Asian \_\_\_\_\_  
Black or African American \_\_\_\_\_  
Native Hawaiian or Other Pacific Islander \_\_\_\_\_  
White \_\_\_\_\_

Gender:

Male \_\_\_\_\_  
Female \_\_\_\_\_

*"Equal Opportunity Employer"*

**Village of Elizabeth**

P.O. Box 457  
Elizabeth, LA 70638  
318-634-5100

**Notice to all Utility Customers for the Village of Elizabeth, Louisiana**

**\*\*\*UTILITES ARE DUE BY THE 10<sup>TH</sup> OF EACH MONTH- NO EXCEPTIONS (ORDINANCE 05-17)**

Any payment received after the 10<sup>th</sup> is considered late and will acquire a 5% late fee on total bill. Utility Disconnects done on the 15<sup>th</sup> of each month. Payment must be received online or in drop box **BEFORE** the 15<sup>th</sup>. Any payment posted on customer’s utility account on the 15<sup>th</sup> will be required to pay a **\$25 processing fee**. If service disconnected, you will be required to pay a **\$50.00 disconnect / reconnect fee on EACH service** plus the total amount owed before utilities are reconnected.

**Services will only be reconnected Monday-Friday 8am – 3pm. Phone: 318-634-5100**

Please make note that it is a violation of **Louisiana law** to tamper with meters. Anyone, other than a Village employee who tampers with a utility meter before or after services has been connected or disconnected will be charged for **“Theft of Utilities” (RS 14:67.6)**

**\*\*\*UTILITY RATES (ORDINANCE 14-18C) (ORDINANCE 21-19)**

**\*\*\*SEWER---**Any attachment to the Village of Elizabeth Sewer system must be authorized by the Village Utility Department. Contact Village Hall for authorization. ***Violators will be subject to prosecution.***

**\*\*\*KEEP YOUR PROPERTY CLEANED AND MAINTAINED. (Ordinance 12-18)**

**\*\*\*DOGS- Leash Law, Contained in fenced area, Inoculation (ORDINANCE 01-17)**

**\*\*\*TRASH CONTAINERS (ORDINANCE 07-17)** You may also purchase a trash container for \$75.00.

**Please go online to [VillageofElizabeth.com](http://VillageofElizabeth.com) to view the full Ordinances with all details.**

I, \_\_\_\_\_, have received a copy of the above notice on \_\_\_\_\_.

(Printed Name)

(Date)

\_\_\_\_\_  
(Signature)

By Village Employee \_\_\_\_\_  
(Signature)

## Village of Elizabeth

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**“APPLICANT COPY”**