**Village of Elizabeth**

P.O. Box 457, Elizabeth, LA 70638

PH: 318-634-5100; Fax: 318-634-7881

**AGENDA for PUBLIC MEETING**

**MEETING 10/13/2025 @ 6:30pm**

**PLACE: Village Hall, 230 Poplar St., Elizabeth, LA 70638 POSTED @ Village Hall 10/9/25, 9:00am**

A meeting of the Board of Aldermen, Village of Elizabeth, LA will be held as follows for the purpose of considering matters properly introduced before the Board, including agenda items listed below.

1. OPENING PRAYER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: Mea Dillehay\_\_\_\_, Stacy Weldon\_\_\_\_, Ken Kelly\_\_\_\_
4. COMMENTS FROM THE PUBLIC ON ANY AGENDA ITEM AS PER STATUTE (2min. limit)
5. APPROVAL OF MINUTES
6. Motion to approve minutes for the regular council meeting of 9/8/25
7. Motion to approve the agenda.
8. **ENGINEER’S REPORT**
   * 1. Update on CWSRF-DEQ Sewer Improvement Grant
     2. Update on PHMSA Gas Grant
9. **CODE COMPLIANCE**
   * 1. Mayor report on 304 West Main Street progress
10. **POLICE CHIEF**
    * 1. Monthly report
      2. Discuss Animal Control Officer if Chief present
      3. Status of Part time Officer Jeb Moore
11. **FIRE CHIEF**
    * 1. Monthly report
      2. Chief recommendation to unappoint Assistant Fire Chief Steven Self
      3. Chief recommendation to appoint a new Assistant Fire Chief- Jeb Moore
12. **MAYOR’S REPORT**

**\*Old Business**

* + 1. Open sealed bids for Surplus 2012 F250 Silver Pickup. Minimum bid set at $8,500.00. Council to award to highest bidder. The Village reserves the right to remove from sale.
    2. Open sealed bids for Surplus 1997 John Deere tractor. Minimum bid set at $8,000.00. Council to award to highest bidder. The Village reserves the right to remove from sale.
    3. Open sealed bids for Surplus 6’ Brave Bushhog. Minimum bid set at $800.00. Council to award to highest bidder. The Village reserves the right to remove from sale.
    4. Update on LCDBG sewer project -sludge

**\*New Business**

1. Update Information Security Policy and add to Handbook
2. Remove in handbook the phrase –“that any outside employee must leave 30minutes early that day”. Handbook states- “Any outside employee that does not take a lunch break due to work that cannot be stopped at that time, must document on a time sheet the reason and must also leave 30 minutes early that day.”
3. Change in the handbook- The Mayor is responsible for securing credit cards under lock. Change to clerk and AR Clerk is responsible for securing credit cards under lock.
4. **VILLAGE ATTORNEY**
5. Discussion of Ordinance 26C Zoning concerning permits
6. **COUNCIL**
7. Introduction of amendments to **Ordinance 26C concerning permits**
8. Introduce an amendment to **Ordinance 03-17** changing speed limit on Poplar Street to 15mph on both sides of the road
9. Discussion of unpaid Occupational License in the Village **(Ordinance 9-99.1)**
10. Adopt **Resolution 145-2025 Support Application** for 2025-2026 US Dept of Transportation’s PROTECT Discretionary Grant
11. Public hearing on an amendment to **Ordinance 15-19A3 Police Chief’s salary.** Close hearing.
12. Motion to adopt amendment to **Ordinance 15-19A3 Police Chief’s salary**
13. Council approve expenses for September 2025 and comparison of actual expenses to budget.
14. Entertain a motion to adjourn.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Denise Lee or Mandy Green at 318-634-5100, describing the assistance that is necessary.